



CONFERENCES & BUSINESS MEETINGS

At The Alphen Boutique Hotel we provide all the facilities and equipment to ensure successful meetings and conferencing. Situated on the first floor of the 300 year old Manor House, our Business Centre offers a number of options to meet your requirements – executive conferences, meetings, seminars, workshops, presentations, group break-aways or a quick catch up on business matters, we provide a number of fully equipped venues.

Within close proximity and easy driving distance from Cape Town City Centre, the International Airport and the V&A Waterfront, The Alphen Boutique Hotel provides the perfect 'out of town' meeting place in the leafy Constantia Valley.

CONFERENCE PACKAGES

Accommodation, Full Day, ½ Day Rates available.
Tailor-made Packages can be discussed.

Included in Rates:

- Venue Hire
- Tea Breaks
- Catering
- Standard Equipment & Stationery
- Secure Complimentary Parking

*Additional menu options on offer and include Breakfast, Cocktails, Canapés, Lunch & Dinner.

STANDARD EQUIPMENT

Includes:

- Screen
- Data Projector / LED TV
- Flip Chart
- Stationery
- Complimentary WiFi
- VGA / HDMI Connection

Any extra equipment can be arranged at an additional cost.

VENUES

Room 1 (5.9 m x 4.6 m)

- Cinema : 20 Delegates
- School Room : 8 Delegates
- Boardroom : 10 Delegates
- U-Shape : 10 Delegates

Room 2 (5.9 m x 5.9m)

- Cinema : 20 Delegates
- School Room : 16 Delegates
- Boardroom : 10 Delegates
- U-Shape : 14 Delegates

Room 3 (5.8 m x 4.3 m)

- Boardroom : 10 Delegates

Room 4 (9.8 m x 5.5 m)

- Cinema : 40 Delegates
- School Room : 30 Delegates
- Boardroom : 20 Delegates
- U-Shape : 20 Delegates

The Lounge (7.6 m x 5.6 m)

Please contact us to discuss the possibility of alternative layouts and exhibition options

Terms & Conditions Apply.





Conference Packages

Full Day Package

- Standard Equipment and Stationery
- 3 Delicious Refreshment Breaks
- 2 Course Lunch
- Venue Hire
- Secure Complimentary Parking

R545 pp Including VAT

Half Day Package

- Standard Equipment and Stationery
- 2 Tasty Refreshment Breaks
- 2 Course Lunch
- Venue Hire
- Secure Complimentary Parking

R495 pp Including VAT





SPECIAL EVENTS CELEBRATIONS

The Alphen Boutique Hotel is the ideal venue for intimate weddings, honeymoons, anniversaries, birthdays, launches or any other function. Placed on an 11.5 acre property in the leafy Constantia Valley, the expansive landscaped gardens with historical landmarks centuries old oak trees and exceptional facilities and services promises an unforgettable experience.

EXCLUSIVE USE VENUES*

Include:

- Expansive Gardens
- Blanko Restaurant
- The Rose Bar
- The Manor House Business Centre

*Terms & Conditions Apply, rates available on request

In close proximity to the city, the airport and other important landmarks, it provides a number of possibilities for your special celebration. Allow The Alphen Events Manager to tailor-make your event according to your wish list. Our two top restaurants offers a selection of set menus, a la carte, canapés & cocktails, cakes & pastries and can cater for large groups.

The manicured gardens with breathtaking views, water features and pool are perfect for any occasion and in winter Blanko provides a warm and inviting atmosphere, complete with lounge and bar, while The Rose Bar, an outdoor bar unique to the Western Cape is perfect for cocktail parties. La Belle Bistro & Bakery is perfect for birthday breakfasts, luncheons, high teas and family get-togethers.

FACILITIES & SERVICES

Include:

- Secure Complimentary Parking
- Luxury Suites
- Romantic / Special Turn-down on Request
- Assistance, Recommending and Hiring of Extra Services

*Terms & Conditions Apply



For further information, please phone +27 (0) 21 795 6300 or e-mail events@alphen.co.za

Telephone: +27 (0) 21 795 6300

Fax: +27 (0) 21 794 5710

Address: Alphen Drive, Constantia, 7806, Cape Town, South Africa

GPS: 34° 0'46.55" S 18° 27'3.06" E

Web: www.alphen.co.za

E-mail: events@alphen.co.za



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